

Note: Applicants funded by NSW Health Department are to have the workplace clinical assessment carried out by the health facility.

**Fee paying applicants**

\$1000.00

\* If workplace clinical assessment is conducted by College staff (metropolitan area only) an additional fee of \$500.00 will incur.

**Courses dates**

**Course 38**

Wednesday 24 February

Wednesday 3, 10, 17, 24 and 31 March

Followed by 40 hours of supernumerary clinical placement to be completed by 14 May 2010.

**Course 39**

Tuesday 10, 17, 24 and 31 August

Tuesday 7 and 14 September

Followed by 40 hours of supernumerary clinical placement to be completed by 29 October 2010.

**Privacy issues**

The College of Nursing collects your personal information for administrative use and to provide you with information about our activities and promotions. Please let us know if you do not wish to receive such information. You can gain access to your personal information by contacting the College's privacy officer on 9745 7500.

**Disclaimer**

All information in this brochure is correct at the time of printing and is subject to change without notice.



The College of Nursing

## EN: Medication Management 2010

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## About the College

The Mission of the College is to provide leadership through partnership with nurses in line with the changing needs of the community, trends in health service delivery and the aspirations of nurses themselves.

As part of the College's commitment to ensuring customer focused performance through the provision of goods and services of the highest quality, its endeavours are the subject of a number of quality management activities.

## About the course

**EN: Medication Management** is a post enrolment course accredited by the Nurses and Midwives Board of New South Wales.

The purpose of the course is to prepare the enrolled nurse to extend their scope of practice to include medication administration (excluding Schedule 8 medications).

On successful completion of the course the enrolled nurse will be issued with a statement of attainment and congratulatory letter referring them to the Nurses and Midwives Board to have their practising certificate endorsed for medication administration.

The enrolled nurse will continue to practise under the direction and supervision of a registered nurse.

## Admission Criteria

The applicant must:

- have current enrolment with the Nurses and Midwives Board of New South Wales
- hold a Certificate IV in Nursing (Enrolled Nurse) or Certificate IV in Conversion/Refresher (Enrolled Nurse) or Advanced Certificate in Nursing (Enrolled Nurse)
- hold a Diploma in Nursing (Enrolled Nurse)
- be employed in a health care facility approved by the College of Nursing to provide the clinical experience or have authorised access to an approved facility
- have a signed authority from the Director of Nursing or delegate of the approved facility indicating their support for the enrolled nurse to undertake the supernumerary clinical experience including the clinical assessments related to this course.

## Course outline

The course is comprised of an 80-hour theoretical component and a 40-hour clinical component. Participants must successfully complete the theoretical component of the course before progressing to the clinical component.

### Theoretical component

- Participants are required to attend six compulsory, intensive study days which will consist of lectures, discussions, small group work, workshops, and laboratory demonstrations and practise. These study days will provide the participant with the theoretical knowledge base and principles of practice for medication management.
- Classroom hours are 0830 to 1630.
- Between the study days participants will undertake course activities through self-directed learning, including related clinical activities and course assessments. These activities will guide the participant to apply the theoretical learning to clinical practice.

### Clinical component

- Participants are required to undertake 40-hours of supernumerary clinical experience in a health care facility approved by the College of Nursing.
- Participants will be issued with a clinical log book which will be used to guide and verify their clinical experience.
- Clinical activities to be undertaken include: observation of medications being administered by a variety of routes; medication administration practise and clinical assessment.
- Medication administration must be under the direct supervision of a ward registered nurse.

### Assessment

The assessment for this course consists of drug calculations, written submissions, and simulated and workplace assessments of medication administration.

The workplace clinical assessments are:

- oral medication administration
- intramuscular or subcutaneous medication administration
- intravenous medication administration\*.

\* Alternate assessment may be negotiated with the College in the event that intravenous medication experience is not available in the workplace.

### Text books

There are no set textbooks for this course. Any recent nursing fundamentals text and pharmacology text will be suitable.

The following books are recommended.

Gatford, J.D. and Phillips, N. 2006 *Nursing calculations*. 7th edn, Churchill Livingstone, Edinburgh.

Tiziani, A. 2006 *Havardis nursing guide to drugs*. 7th edn, Mosby, Sydney.

A student *Workbook* and extensive resource materials will be provided.

### Content

- ANMC Enrolled Nurse Competency Standards
- Calculating medication doses and intravenous infusion rates
- Poisons and Therapeutic Goods Act and Regulations
- Principles of medication administration
- Legislation and policies governing medication administration
- Oral, enteral, topical and parenteral medication administration techniques
- Pharmacokinetics
- Patient rights/non-compliance
- Pharmacodynamics
- Medication incidents and quality management strategies
- Major drug groups
- OHS issues
- Adverse effects
- Valid medication order
- Intravenous therapy

### Applications

Applicants are required to complete the College application form. Each applicant must ensure that each part of the application form is completed and forward the required documentation to the College. Applications are processed in order of receipt. The course will only be conducted if there are sufficient applicants.

### Venue

The College of Nursing, 14 Railway Parade, Burwood.

### Course fee

#### Funded positions

- NSW Health Department funded positions may be available for enrolled nurses working in NSW public health facilities
- Enrolled nurses issued with a NSW Health Department Scholarship are invited to apply.